



CERTIFIED CONNECTICUT MUNICIPAL
COLLECTORS' COMMITTEE

John Rainaldi, CCMC, CCMA II, Manchester
Denise Talbot, CCMC, Glastonbury
William L. Donlin, CCMC, Cheshire
Patricia Moisio, CCMC, Redding
Lisa A. Biagiarelli, CCMC, Norwalk
David Kluczowski, CCMC, Fairfield
Jennifer L. Gauthier, CCMA II, OPM

February 12, 2021

RE: CCMC Courses, Spring 2021

The CCMC Committee will offer CCMC Courses for the spring 2021 term. Because of the COVID-19 pandemic, spring courses will be taught remotely in an online format.

The Committee realizes that remote learning is not ideal for everyone. We hoped to return to live classes for this spring, but as the pandemic continues, distance learning is unfortunately our only option to conduct these courses at this time. The fall courses offered through remote learning online went quite well, and we believe the spring courses will as well. As online meeting programs show who is on the virtual classroom, we would be able to verify attendance. The Committee feels that this is our best opportunity to provide courses our members need to become a CCMC without further interruption.

We are offering all four courses, plus the Precourse. All courses are subject to the registration requirements as normal.

The course schedules are attached, as is a registration form. Please feel free to contact the CCMC Committee or your course instructors if you have any questions or need anything. You may contact any of the CCMC Committee members, or the CCMC Course instructors if you have questions, or you may email at ccmchair@gmail.com

We wish you continued safety during this pandemic. Be well. Thank you.

Sincerely,

John Rainaldi
CCMC Committee Chair

CCMC SPRING 2021 COURSE SCHEDULE

(Courses could change without notice, depending on the COVID-19 pandemic and enrollment)

Precourse: Due to remote learning, the Precourse will be split into two sessions, instead of a one-day session. Classes will be held on Tuesday February 23, 2021 and Thursday February 25, 2021 from 10:00 AM to 11:30 AM. The Precourse is open to students enrolled in CCMC Course I only, and there is no charge for the Precourse.

CCMC Course I: All regular classes will begin at 2:00 PM and end at 5:00 PM. Classes will be held on: Tuesday, March 2, 2021; Tuesday, March 9, 2021; Tuesday, March 16, 2021; Tuesday, March 23, 2021; Tuesday, March 30, 2021, Tuesday, April 6, 2021 and Tuesday, April 13, 2021. The CCMC Course I final exam will be held on Tuesday, April 20, 2021 at a time to be determined, the exam location and format are to be determined, it is hoped that the Course final exams will be conducted in-person and not virtually.

CCMC Course II: All regular classes will begin at 5:30 PM and end at 8:30 PM. Classes will be held on: Wednesday, March 10, 2021; Wednesday, March 17, 2021; Wednesday, March 24, 2021; Wednesday, March 31, 2021; Wednesday, April 7, 2021; Wednesday, April 14, 2021; Wednesday, April 21, 2021. The CCMC Course II final exam will be held on Wednesday, April 28, 2021 at a time to be determined, the exam location and format are to be determined, it is hoped that the Course final exams will be conducted in-person and not virtually.

CCMC Course III: All regular classes will begin at 6:30 PM and end at 8:30 PM, unless otherwise noted. Classes will be held on: Tuesday, March 2, 2021; Thursday, March 4, 2021; Tuesday, March 9, 2021; Thursday, March 11, 2021; Tuesday, March 16, 2021; Thursday, March 18, 2021; Tuesday, March 23, 2021; **NO CLASS ON THURSDAY MARCH 25, 2021**; Tuesday, March 30, 2021; **NO CLASS ON THURSDAY APRIL 1, 2021**; Tuesday, April 6, 2021; Thursday, April 8, 2021; Tuesday, April 13, 2021; Thursday, April 15, 2021; Tuesday, April 20, 2021; **Thursday, April 22, 2021 (NOTE, TIME CHANGE TO 5:30 PM to 8:30 PM)**. The CCMC Course III final exam will be held on Tuesday, April 27, 2021 from 10:00 AM to 1:00 PM, the exam location and format are to be determined, it is hoped that the Course final exams will be conducted in-person and not virtually.

CCMC Course IV: All regular classes will begin at 6:30 PM and end at 8:00 PM. Classes will be held on: Monday, April 5, 2021; Wednesday, April 7, 2021; Monday, April 12, 2021; Wednesday, April 14, 2021; Tuesday, April 20, 2021; Thursday, April 22, 2021; Monday, April 26, 2021; Wednesday, April 28, 2021; Monday, May 3, 2021; Wednesday, May 5, 2021; Tuesday, May 11, 2021; Thursday, May 13, 2021; Monday, May 17, 2021; Thursday, May 20, 2021. The CCMC Course IV final exam will be held on Monday, May 24, 2021 at a time to be determined, the exam location and format are to be determined, it is hoped that the Course final exams will be conducted in-person and not virtually.

Tuition is \$200.00 per course.

**REGISTRATION FORM
CCMC COURSES, SPRING 2021**

(All Spring 2021 CCMC Courses will be offered through remote learning online)

PLEASE BE SURE TO RETURN THIS FORM WITH PAYMENT, please print clearly and legibly

Student Name: _____

Department & Position: _____

Municipality: _____

Date of Hire: _____

Complete Mailing Address: _____

Daytime Phone Number: _____

Email Address Must be provided: _____

Please check which class you are applying to attend:

CCMC COURSE I: _____

CCMC COURSE II: _____

CCMC COURSE III: _____ is this your last class? YES / NO

CCMC COURSE IV: _____ is this your last class? YES / NO

Please make your check payable to: CCMC Certification Committee. Tuition is \$200.00 per course.

You may email your course registration form to: ccmcchair@gmail.com

You may fax your course registration to: CCMC Committee, 860-647-3099

You may mail your registration form and payment to:

Lisa Madden
Clerk, CCMC Committee
c/o Town of Somers
600 Main Street
Somers, CT 06071