



CERTIFIED CONNECTICUT MUNICIPAL
TAX COLLECTORS' COMMITTEE

John Rainaldi, CCMC, CCMA II, Ellington
Lisa A. Biagiarelli, CCMC, Norwalk
David Kluczowski, CCMC, Fairfield
Lisa Madden, CCMC, Windham
Beth Hamel, CCMC, Harwinton
Launa Goslee, CCMC, Torrington
Jennifer L. Gauthier, CCMA II, OPM

August 10, 2023

RE: CCMC Courses, fall 2023

The CCMC Committee will offer CCMC Courses for the fall 2023 term. Changes to the courses or schedules may occur with little or no notice, including remote learning, canceling, postponing, or delaying courses if necessary. We plan to offer all four courses, plus the Precourse. All courses are subject to the usual registration requirements.

Registration will open on August 14th. We ask that everyone interested in attending a course review their schedule before registering. Over the past few years, we have had many people register for courses, workshops, and Roadshows, only to withdraw because they could not attend. This creates issues with refunds or credits, which have run into thousands of dollars. As CCMC and CTx are separate organizations, we cannot apply CCMC credits for the CTx events, like the March conference or the Aqua Turf meetings. We also usually have a waiting list for course enrollment. We are sending out this announcement early in the hopes that everyone will check their schedule and know with more certainty that they will be able to attend the course before registering. Beginning August 14th, all course registrations must be made online at this link: <https://ccmctax.org/registration/>

Tuition is \$300.00 for Courses I, II, III or IV; there is an additional \$100.00 printing fee for printed materials for Course I only; tuition is \$100.00 for the Precourse.

If you do not pay online, you may mail your tuition payment to: Lisa Madden, Clerk, CCMC Committee, c/o Town of Windham, 979 Main Street, Willimantic, CT 06226.

The course schedules are attached. Please feel free to contact the CCMC Committee or your course instructors if you have any questions or need anything. You may contact any of the CCMC Committee members, or the CCMC Course instructors if you have questions, or you may send an email to ccmcchair@gmail.com

We wish you well. Thank you.

Sincerely,

John Rainaldi
CCMC Committee Chair

CCMC FALL 2023 COURSE SCHEDULE

(Courses could change without notice, depending on enrollment and other circumstances) The final exam will be held at the last session in each course.

Precourse: The Precourse will be held at the Berlin Community Center, 230 Kensington Road, Berlin, CT 06037 on Wednesday, September 13, 2023, from 9:30 AM to 4:00 PM. There will be a lunch break, students are advised to bring lunch. Instructors: Ana LeGassey and David Greaves.

CCMC Course I: Course I will be held at the Watertown Hall Council Chambers 61 Echo Lake Rd Watertown CT 06795. Classes will be held on: Tuesday October 3 from 11:30 AM to 5:30 PM (double session, please bring lunch if you wish to); Tuesday October 10 from 2:30 PM to 5:30 PM; Tuesday October 17 from 2:30 PM to 5:30 PM; Tuesday October 24 from 2:30 PM to 5:30 PM; Tuesday October 31 from 1:30 PM to 4:30 PM (this session starts one hour earlier); No class on November 7 (Election Day); Tuesday November 14 from 2:30 PM to 5:30 PM; and Tuesday, November 21, 2023 from 2:30 PM to 5:30 PM. Instructors: Launa Goslee and Carla Hamel.

CCMC Course II: Course II will be held at the Berlin Community Center, 230 Kensington Road, Berlin, CT 06037. All regular classes will begin at 10:00 AM and end at 1:00 PM. Classes will be held on: Wednesday, September 13; Wednesday, September 20; Wednesday, September 27; Wednesday, October 4; Wednesday, October 11; Wednesday, October 18; Wednesday, October 25; and Wednesday, November 1. Instructors: Peter Juszczynski and Beth Hamel.

CCMC Course III: Course III will be held at the Berlin Community Center, 230 Kensington Road, Berlin, CT 06037. Classes will be held on: Wednesday, September 6 from 10:30 AM to 1:30 PM; Wednesday, September 13 from 10:30 AM to 1:30 PM; September 20 from 10:30 AM to 5:00 PM (double session with a 30 minute lunch break); there will be no class on Wednesday, September 27; Wednesday, October 4 from 10:30 AM to 1:30 PM; Wednesday, October 11 from 10:30 AM to 1:30 PM; Wednesday, October 18 from 10:30 AM to 1:30 PM; Wednesday, October 25 from 10:30 AM to 1:30 PM; Wednesday, November 1 from 10:30 am – 1:30 pm. Instructors: Lisa Biagiarelli and Lisa Madden.

CCMC Course IV: Course IV will be held at the Berlin Community Center, 230 Kensington Road, Berlin, CT 06037. Classes will be held on: Thursday, September 28 from 9:30 AM to 2:30 PM; Thursday, October 5 from 9:30 AM to 2:30 PM; Thursday, October 12 from 9:30 AM to 2:30 PM; Thursday, October 19 from 9:30 AM to 2:30 PM; Thursday, October 26 from 9:30 AM to 12:30 PM; Thursday, November 2 from 9:30 AM to 12:30 PM; Instructors: David Kluczowski and J. Stacey Yarbrough.

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